

# BUCKEYE URBAN EDUCATION SOLUTIONS

## Board Meeting Minutes

Board Meeting

Tuesday, May 17, 2016@ 5:30 p.m. ET  
2760 Airport Drive Suite 125 Columbus Ohio 43219

**I. Call to Order- 5:31pm**

**II. Roll Call**

Board Members: Director Aaron Ockerman, Jason Bland, Ellen Cahill, Ph. D, Brian Keith, Eric Hausen

Others in Attendance: Kate Diu, Amanda Conley, James Devers, Lauren Johnson-McElroy

On the Phone: John Huber

**III. Approval of Minutes**

Tuesday, April 19, 2016

- Motion by Eric Hausen
- Second by Brian Keith
- Motion approved unanimously

**IV. Additions to Agenda**

- None

**V. Old Business**

- A. Approval of the assignment of the board to the classes outlined below:
- Class I Directors (whose terms are scheduled to end December 31, 2016):  
Aaron Ockerman, Jason Bland
  - Class II Directors (whose terms are scheduled to end December 31, 2017):  
Ellen Cahill
  - Class III Directors (whose terms are scheduled to end December 31, 2018):  
Brian Keith, Eric Hausen
- Motion by Jason Bland
  - Second by Brian Keith
  - Motion approved unanimously

**VI. New Business**

- B. School Update (Amanda Conley)
- a. Enrollment and demographics
    - i. 381 students after March
    - ii. 21% Special Education
    - iii. OGT Results
      - 1. 634 sessions
      - 2. 224 students tested
      - 3. 50% were newly enrolled (after October)
  - b. Graduation- June 3rd, 2016 at 5:00
  - c. Face-to-Face Opportunities Update 16-17SY
    - i. Quarterly regional events hosted by local area teachers in Math and Language Arts

- ii. College visits (with provided lunch) hosted by FAST team throughout Ohio
    - iii. One-on-One FAST and for teacher support as needed
- C. Authorizer Update (James Devers)
  - a. Official Compliance Progress Report
  - b. Summer Check for SY 16-17
- D. Fiscal Update (Kate Diu)
  - a. Kate provided a current forecast
- E. Approval of April bank reconciliation\* (Kate Diu)
  - o Motion by Ellen Cahill
  - o Second by Brian Keith
  - o Motion approved unanimously
- F. Approval of FY2017 Budget\* (Kate Diu)
  - o Motion by Jason Bland
  - o Second by Eric Hausen
  - o Motion approved unanimously
- G. Approval of FY2017 Five Year Forecast\* (Kate Diu)
  - o Motion by Brian Keith
  - o Second by Eric Hausen
  - o Motion approved unanimously
- H. Approval of Updated Fiscal Policy\* (Kate Diu)
  - a. Fixed asset (For Title I purchases over \$1000 to provide a benefit over several years)
    - i. Consult the state if we throw fixed assets away
    - ii. If items are sold, must return money to funding stream
  - o Motion by Jason Bland
  - o Second by Brian Keith
  - o Motion approved unanimously
- I. Approval of resolution to waive board employed finance representative for the 2017 Fiscal Year\* (Kate Diu)

Be it resolved that Buckeye Urban Education Solutions hereby confirms the designation of Kate Diu as the fiscal officer of Insight School of Ohio. Mrs. Diu is currently bonded and licensed as required by Ohio law and shall no less than annually meet with Buckeye Urban Education Solutions to review the school's financial status. Mrs. Diu is employed by K12 Virtual Schools. Further resolving and pursuant to ORC 3314.011(D)(1), Buckeye Urban Education Solutions hereby waives the requirement set forth in ORC 3314.011(A) requiring Mrs. Diu to be employed or under contract with the governing authority of Insight School of Ohio. This waiver shall only be effective upon the approval of Buckeye Community Hope Foundation.


- o Motion by Brian Keith
- o Second by Eric Hausen
- o Motion approved unanimously

- J. Approval of 2016-17 Student and Parent Handbook\*(Amanda Conley)
- o Motion by Brian Keith
  - o Second by Jason Bland
  - o Motion approved unanimously

- K. Approval of Updated 2016-17 School Calendar\* (Amanda Conley)
- o Motion by Eric Hausen
  - o Second by Brian Keith
  - o Motion approved unanimously

**VII. Next Meeting Date**  
Tuesday, June 28, 2016

- VIII. Adjournment- 6:18pm**
- o Motion by Brian Keith
  - o Second by Eric Hausen
  - o Motion approved unanimously

  
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Board President

  
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Date

6-28-16