

**Idaho Virtual Academy
Board of Director's
Regular Board Meeting
December 20, 2016**

I. PRELIMINARY

A. CALL TO ORDER

B. ESTABLISH QUORUM

Chair Robinson-Eckert called the meeting to order and confirmed a quorum established at **7:33 p.m.**

C. ROLL CALL

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 2	Director Sankovich	(7/18)	X	
Position 3	Director Robinson-Eckert	(7/16)	X	
Position 4	Director Handeen	(7/17)	X	
Position 5	Director MacConnell	(7/17)	X	
Position 6	Director Thompson	(7/18)		X

Positions and Terms pursuant to Policy 103.0

Others in attendance:

Kelly Edginton, Head of School
Mike Groshong, Board Clerk
Amanda Judd
Sheila Shiebler, K12
Amy White, Board Counsel
Open Teleconference Line

II. COMMUNICATIONS

A. PROCEDURAL NOTE:

Additions, Corrections, or Substitutions to the posted agenda.

There were no additions, corrections or substitutions to the agenda.

B. ORAL COMMUNICATIONS/PUBLIC INPUT:

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

No member of the public sought to address the Board.

C. INFORMATIONAL PRESENTATION: Director's Report

No Director's Report was presented at this time.

Chairman Robinson-Eckert welcomed everyone in attendance and expressed appreciation for availability at this time of the year, allowing for the regular meeting date to move forward.

D. INFORMATIONAL PRESENTATION: Board/Staff Discussions

1. Head of School Report

Ms. Edginton provided the Directors with information regarding the following:

- Winter break is scheduled for December 19th through January 2nd.
- Second semester for the school year starts on January 25th.
- Current enrollment, as of last Friday, was at 2087 students.
 - There are an additional 202 enrollments pending as of last Friday. This is common this time of the year, with the upcoming start of the 2nd semester, for there to be students coming and going to best meet their educational needs.
- Ms. Edginton has been on the road doing ELL testing activities. While doing these activities, there have been visits to individuals associated with the upcoming commission activities.
- Charter Commission pending and recent activities.
 - IDVA is one of the schools set for charter renewal in the upcoming months. The administrators have been working on issues to address this process, including recent informational visits with commission members. As this is the first time for any school through this process, there has been a lot of confusion and communications concerns.

- The Commission is also in the process of updating the Performance Certificate for this upcoming school year. There have been problems with the first generation of this document and the Commission has received input from the schools regarding the process of change.

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

- 1. Approval of Minutes of the November 15, 2016 Meeting.**
- 2. Approval of November 2016 Monthly Invoices.**
- 3. Approval of K12 Invoice.**
- 4. Approval of Payment to K12.**
- 5. Approval of November 2016 Check Register for website posting.**
- 6. Approval of November 2016 Financial Report.**
- 7. Enrollment Report.**

The Directors were presented with the Consent Agenda items for consideration and possible approval. The Directors did not raise any questions regarding the material and information presented.

Motion was made by Director Handeen to approve all matters in the Consent Agenda, as presented.

Motion seconded by Director Sankovich.
Motion approved by unanimous vote.

IV. SCHEDULED FOR ACTION

A. BUSINESS

1. School Start Schedule

Ms. Edginton presented the Directors with an update of the proposed start date schedule for the spring cohorts. The general idea was to move the start days up five (5) days and to remove the enrollment report deadline from the schedule.

Motion was made by Director Handeen to approve the school start schedule, as presented.

Motion seconded by Director MacConnell.
Motion approved by unanimous vote.

2. MS Update School Handbook

Ms. Edginton outlined the minor changes that were proposed for the MS Handbook. The changes included such matters as the identification of Board members and changes that have occurred to matters such as student learning plans, attendance policies, school calendar and family academic support team issues.

Motion was made by Director Sankovich to approve the school amendments to the Middle School Handbook, as presented.

Motion seconded by Director MacConnell.
Motion approved by unanimous vote.

3. Update IDVA Parent Involvement Policy

4. Update IDVA School/Parent Compact

Ms. Edginton presented the Directors with the proposed updated Parent Involvement Policy and Compact. She detailed the process of development of these items, Title I requirements, the requirements associated with these documents and the activities of the Parent Advisory Council.

The Directors and Ms. Edginton engaged in a discussion regarding the documents and the development process.

Motion was made by Director Handeen to approve the updates to the IDVA Parent Involvement Policy and IDVA's School/Parent Compact.

Motion seconded by Director Sankovich.
Motion approved by unanimous vote.

5. PCSC Annual Report

Ms. Edginton introduced the subject matter of the PCSC draft annual report. She indicated that there were a number of areas where there was a desire to provide additional or supplemental materials to Commission staff as there was a disagreement with the comments contained in a number of areas that were addressed with the Board.

Each segment of the draft report was noted and discussed. Due to the fact that financial and operational areas were in the honors rankings, the majority of discussion held was with regard to student achievement, student academic issues, benchmarks of the school and results associated with those benchmarks.

Given the situation with the state accountability system, concern was expressed with regard to the validity of any matter associated with this segment of the annual report.

The data was addressed both in regard to the general education program and the alternative high school program.

Detailed discussion was held between the Directors and administration with regard to graduation rate cohort scores. This has been an issue of concern for years, especially given the transient nature of some student populations and the fact that many students arrive at the school in a credit deficient status. Progress has continued to be made by the school on this mark and discussion was held as to the continuing work being done to improve this figure. There are steps with appeals in progress as well as internal work being done to track down former students for reporting purposes. It is expected that this figure will again slightly improve for the next reporting period.

Detailed discussion was held with regard to mission-specific goals. Ms. Edginton indicated that she would like to have a separate discussion for consideration of amendment to the existing goals.

Discussion was held as to differences in how various areas were scored this year as opposed to last year. In some instances there is no reason for a differential year over. There is a concern regarding comparative longitudinal information and how a change in reporting appears to look like a year over decrease in outcomes as opposed to there actually being an increase. This is simply due to a change in reporting format.

The one area for possible improvement for next year relates to the date of the audit reporting. The Board meeting did not coincide with the state's submission date so a draft was provided. Next year the timing will be changed such that this does not occur again.

General consensus existed between the Board and administrators as to additional information and data to be provided as well as areas of disagreement with the draft report. Ms. Edginton was asked to address these matters with the Commission staff. The Board expressed appreciation to Ms. Edginton and the school's administrative and operational staff for all their work with this school obligation and their

attention to detail with regard to the report itself and what is not believed to be accurate.

Inquiry was raised by Director Sankovich in regard to the possibility of tracking longitudinal data and metrics associated with virtual alternative high school charter programs in comparison to IDVA's virtual alternative high school. A particular interest was expressed with regard to comparative data for high school graduation rates.

6. Policy Readings

- a. **Policy 903.1** **MS Credit System**
- b. **Policy 609.4** **MS Fast Forward Policy**
- c. **Policy 910.1** **MS Grading Scale**

The three above policies were presented to the Directors for first readings. For the most part, these are new policies to detail what the school is already doing in operation, consistent with Idaho educational statutes and regulations.

Discussion was held between the Directors and Head of School regarding each of these policies and related programs.

The issue of advanced and early credits was raised by the Directors as a possible metric for school goals in the accountability system. Discussion was held as to whether or not this data will be used in the future for college and career readiness considerations.

These policies will be brought back for a second reading and possible approval.

B. INSTRUCTION AND CURRICULUM

No matters scheduled or addressed.

C. PUPIL SERVICES

1. Scholarship Committee Report

Director MacConnell provided the Directors with an update of the Scholarship Committee's activities. A recent meeting was held. Tentatively, the Committee is considering granting five (5) scholarships at \$1,500 and one (1) at \$2,500. The Committee is also looking at different considerations for possible awards than simply an academic position.

Discussion will be continuing and the Committee has been keeping this summer's discussion of the Board in the forefront when addressing the direction of the Committee work.

D. PERSONNL

1. Personnel Report

Ms. Edginton presented the Directors with the Personnel Report addressing two resignations in the Fast Team and a request associated with filling such vacancies.

Motion was made by Director Handeen to approve the Personnel Report and the request with regard to addressing the two vacancies, as presented.

Motion seconded by Director MacConnell.

Motion approved by unanimous vote.

V. ITEMS SCHEDULED FOR INFORMATION

A. POSSIBLE FACE-TO-FACE MEETING

The Directors discussed holding a face-to-face meeting in Idaho Falls. The tentative schedule date is set for February 16th for the meeting, with a dinner the evening prior.

Activities will be undertaken to confirm availability for all Directors and the Administrative Team.

Additional information will be forthcoming regarding possible confirmation of the date, schedule of topics and trainings to be addressed.

B. BOARD GOVERNANCE PUBLICATION

The Directors held a preliminary discussion regarding a recent publication reviewed by the Directors (Highly Effective Charter School Boards) as independent study. The Directors in attendance agreed that they believe the Board is in the beginning stages of Step 3 of the publication.

Director Handeen indicated an interest in obtaining more information as to the school's history and how it has gotten to where it is today. Director Handeen will provide a follow up written statement as to inquiry and desired discussion in this regard.

Director Handeen also raised the issue of Literacy Funding and use of the same.

VI. EXECUTIVE SESSION

No matters scheduled or addressed.

VII. ADJOURN

At 8:45 PM Motion was made by Director Handeen to adjourn the meeting.

Motion seconded by Director Sankovich.

Motion approved by unanimous vote.

Dated this 20th day of December, 2016.

Mike Groshong
Board Clerk

IDVA BOARD MEMBERS

Seat One was abandoned by the Board and is not active.

Laura Sankovich (Vice Chairman) – Seat Position 2

- lsankovich@gmail.com
- Term through July 2018

Monica Robinson-Eckert (Chairman) – Seat Position 3

- Robinmon@isu.edu
- Term through July 2016

Bjorn Handeen – Seat Position 4

- bjorn.handeen@gmail.com
- Term through July 2017

Anne MacConnell – Seat Position 5

- anne@wisdomranch.org
- Term through July of 2017

Jeff Thompson – Seat Position 6

- JeffDTomp@aol.com
- Term through July 2018