

**Idaho Virtual Academy
Board of Director's
Regular Board Meeting
January 19, 2016**

I. PRELIMINARY

A. CALL TO ORDER

B. ESTABLISH A QUORUM

Meeting commenced at 7:31 p.m. MDT with a quorum of the Directors present.

C. ROLL CALL

Directors Present:

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 1	Director Tower	(7/15)	<u> X </u>	<u> </u>
Position 2	Director Sankovich	(7/15)	<u> X </u>	<u> </u>
Position 3	Director Robinson-Eckert	(7/16)	<u> X </u>	<u> </u>
Position 4	Chairman Heninger	(7/17)	<u> </u>	<u> </u>
Position 5	Anne MacConnell	(7/17)	<u> X </u>	<u> </u>

Positions and Terms pursuant to Policy 103.0

Others in attendance:

- Kelly Edginton, Head of School
- Allen Wenger, Business Manager
- Mike Groshong, Board Clerk
- Amy Chadez, Principal
- Alex Zamora
- Jodee Sisson
- Kacie Wood
- Amy White, Board Counsel
- Open Teleconference Line

II. COMMUNICATIONS

A. AGENDA – PROCEDURAL NOTE: ANY ADDITIONS, CORRECTIONS OR SUBSTITUTIONS TO THE POSTED AGENDA

A motion was made to amend the Agenda to add a business item to address the emergency need to have an alternative back-up system for the approval of invoices and the need to address such on an expedited basis. The need for this item of discussion on the agenda has become immediately apparent with Chairman Heninger’s absence.

Motion made by Director Tower to amend the Agenda for the Board to include a business item discussion regarding an alternative methodology for the review and approval of invoices by an individual director in the absence of Chairman Heninger’s ability to do such and when she is not available.

Motion seconded by Director MacConnell

Motion approved with unanimous vote.

B. ORAL COMMUNICATIONS

No member of the public signed up for public input.

C. INFORMATIONAL PRESENTATION: Director’s Report:

1. CHAIRMAN’S REPORT

Vice-Chairman Robinson-Eckert conducted the meeting in the absence of Chairman Heninger.

No Chairman’s report was presented.

2. WHAT’S NEW AND GETTING BETTER FOR SY 16/17 – Vic Hugo

Mr. Hugo was unable to attend and the matter was tabled until the next meeting.

D. INFORMATIONAL – BOARD STAFF DISCUSSIONS

1. HEAD OF SCHOOL REPORT

Ms. Edginton provided the Directors with her monthly report.

There was no new information to present to the Board regarding the OIG audit and no final report has been issued.

The fall semester ends on January 21st. Spring semester then begins on January 27th with no “J” term this school year.

Ms. Edginton provided the Directors with information as to National School Choice Day and the activities that the Charter Schools and the parent organization will be holding at the Capitol.

Ms. Edginton provided the Directors with an update on the 2014/2015 PCSC Annual Performance Report. She submitted the responses to information as discussed during the last meeting. Part of this discussion involved the argument that the Academic Framework should be revised.

Ms. Edginton reviewed a number of school-related events that are taking place and concluded by discussing an IDVA student who has qualified for the World Junior Championship Team for the 2016 Winter Youth Olympics and will be traveling to Romania for competition in February. The school’s format works for her individual schooling needs and allows her to engage in both her school work and her athletic endeavors.

2. A DAY IN THE LIFE OF AN IDVA TEACHER

Ms. Kacie Wood provided the Directors with information about her work as a Family Support Liaison and her work with the FAST Team. She detailed the background for the position and the Team and addressed the various forms of support provided to families.

Ms. Wood detailed the four (4) levels of the FAST Program and how each is designed to assist students to get back on track with their schooling. She detailed her work with each of these levels and with the attendance review team.

Ms. Wood detailed the tasks involved in her typical work week and the collaborative activities she engages in with both teachers and families.

III. CONSENT AGENDA ITEMS:

1. Approval of Minutes from December Regular Meeting
2. Approval of December Monthly Invoices
3. Approval of K12 Invoice
4. Approval of Payment to K12

5. Approval of December Check register for Website Posting
6. Approval of December Financial Report

The Directors reviewed and conferred about the various Consent Agenda items. There were no questions or concerns about the material and information presented.

Motion was made by Director MacConnell to approve all matters in the Consent Agenda as presented.

Motion seconded by Director Sankovich.
Motion approved by unanimous vote.

IV. SCHEDULED FOR ACTION:

A. BUSINESS

1. POLICY 305.0 – Amended First Reading

Head of School Edginton presented the Directors with a proposed amendment to existing Policy 305.0 relating to the inventory of minor consumable items at the school. Ms. Edginton would like to remove the requirement that this be done on an annual basis and instead that it be done at the request of the Executive Director, as needed. These items are not expensive property items and this process is extremely time consuming for an individual for which this is not their primary job responsibilities.

The Directors will bring this policy amendment back to the next meeting for a second reading.

2. ALTERNATIVE APPROVAL FOR INVOICE APPROVAL

Mr. Wenger detailed to the Board the process for invoice approval and that with the change of Director personnel and occasional individual availability issues for all Directors, the desire to have an alternative board member who would be willing to review invoices.

Discussion was held that Director Tower has had previous training on this process and would be willing to serve in this back up position when Director Heninger is unavailable.

B. INSTRUCTION AND CURRICULUM

1. ACADEMIC REPORT

Ms. Edginton provided the Directors with her full report in writing as well as a written executive summary of this report.

- IDVA Enrollment 11/9/2015: 2271 (IDVA enrollment Jan 2015: 2565)
- High School Pass Rates
 - All High School: 75.1%
 - AHS: 45.6%
 - VHS: 80.2%
 - 7th & 8th Math & ELA: 87.6%
- 38 students currently enrolled in Mark12Reading intervention courses
 - *Note: fewer students in Mark12 this year due to students being assigned to course pacing.*
- 51 students currently enrolled in high school IDVA academic intervention courses (Tier 2 courses).
 - *Note that not all HS students identified for intervention will be served through a specific intervention course. All students will take interim assessments on a regular cycle and will receive academic intervention through the content teachers based on the results of the assessments.*
- 242 students currently enrolled in K-8 Advanced Learner Program (siblings of ALP students are counted into the numbers and may or may not qualify for ALP).
- 199 students currently enrolled in High School Advanced Opportunity Courses.

Ms. Edginton stood for Board questions.

C. PUPIL SERVICES

1. ENROLLMENT REPORT

Head of School Edginton then presented the Directors with the current enrollment report. This information is provided to the Directors orally, for questions as well as in a detailed written format.

As of the date of the meeting, 2324 students were enrolled. Enrollment numbers will be fluctuating with the change in semesters, both with students leaving and new students coming on board. Enrollment is open for the second semester.

Ms. Edginton identified special education student population data for special attention. The state's special education student population at Districts is approximately 10% of the student body. IDVA's special education population has been growing each year. At this time the school is up near 14% of the student population qualifying for special education services. Of interest the IDVA Middle School student population is over 15% special education students.

D. PERSONNEL

1. PERSONNEL REPORT

No matters were scheduled or addressed.

V. ITEMS SCHEDULED FOR INFORMATION:

No matters were scheduled or addressed.

VI. EXECUTIVE SESSION:

Motion was made by Director Tower to enter into executive session pursuant to Section 74-206(1)(b) for the purposes of hearing charges or complaints regarding a public school employee, staff member or agent. The motion was seconded by Director MacConnell and passed unanimously through a roll call vote. Executive session was entered into at 8:08 pm.

Present during executive session were the Directors, Ms. Edginton, and Amy White.

Brief information was provided to the Directors regarding the charges or complaints regarding a public school employee, staff member or agent.

The hearing adjourned at 8:35 p.m. with the Directors, Administration and Counsel returning to the meeting in open session.

VII. ACTION, IF ANY, TO BE TAKEN SUBSEQUENT TO EXECUTIVE SESSION

A. BOARD ACTION RELATING TO PERSONNEL MATTER AND RELATED CONTRACTUAL ISSUES.

Motion was made by Director MacConnell as follows:

Motion to accept the resignation and request for contract Release from Certificated Employee "A", with the provision that compensation is to run one additional month and benefits to run through the end of February.

Motion seconded by Director Sankovich.

Motion approved by unanimous vote of the Board.

VIII. ADJOURNMENT:

All of the Board's business being concluded, Motion was made by Director MacConnell that the meeting of the Board of Directors be adjourned.

Director Sankovich seconded the motion.

Motion approved by unanimous vote.

Meeting was adjourned at 8:38 p.m. (MDT)

Dated this 19th day of January, 2016.

Mike Groshong
Board Clerk

Board of Directors Meeting convened and held pursuant to appropriately provided and received electronic Notice of Annual Board Meeting with posted agenda (IDVA By-Laws, Article V, Section 1).

Meeting held at the Treasure Valley Learning Center.

Additional attendance available via telecommunications.

IDVA BOARD MEMBERS

Kerry Heninger (Chairman)

- Heninger5@msn.com
- Term through July 2017

Monica Robinson-Eckert (Vice-Chair)

- Robinmon@isu.edu
- Term through July 2016

Anne MacConnell

- anne@wisdomranch.org
- Term through July of 2017

Kimber Tower

- ClanTower@gmail.com
- Term through July of 2015

Laura Sankovich

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- Term through July 2015