

**Idaho Virtual Academy
Board of Director's
Regular Board Meeting
April 19, 2016**

I. PRELIMINARY

A. CALL TO ORDER

B. ESTABLISH A QUORUM

Meeting commenced at 7:34 p.m. MDT with a quorum of the Directors present.

C. ROLL CALL

Directors Present:

<i>Seat</i>	<i>Occupant</i>	<i>Term</i>	<i>Present</i>	<i>Absent</i>
Position 1	Director Tower	(7/18)	<u> X </u>	<u> </u>
Position 2	Director Sankovich	(7/18)	<u> X </u>	<u> </u>
Position 3	Director Robinson-Eckert	(7/16)	<u> X </u>	<u> </u>
Position 4	Open Seat	(7/17)	<u> </u>	<u> </u>
Position 5	Anne MacConnell	(7/17)	<u> </u>	<u> </u>

Positions and Terms pursuant to Policy 103.0

Others in attendance:

- Kelly Edginton, Head of School
- Mike Groshong, Board Clerk
- Allen Wenger
- Amy White
- Open Teleconference Line

II. COMMUNICATIONS

A. AGENDA – PROCEDURAL NOTE: ANY ADDITIONS, CORRECTIONS OR SUBSTITUTIONS TO THE POSTED AGENDA

There were no additions, corrections or substitutions to the amended posted agenda.

B. ORAL COMMUNICATIONS

No member of the public signed up for public input.

C. INFORMATIONAL PRESENTATION:

1. CHAIRMAN'S REPORT

Chairman Robinson-Eckert had asked counsel for input regarding board membership numbers and issues relating to board conflict of interest.

Ms. White provided a brief general summary of these issues and the steps that would have to be reviewed and actions to be taken by the Board to increase membership. Ms. White also addressed statutory issues relating to potential conflict issues and a 2011 statute with the open question of the application of such statutory provisions to a non-profit corporation public charter school.

2. STUDENT HEARING – EXECUTIVE SESSION

A student hearing was scheduled to appeal the administrative determination relating to truancy.

The family has not communicated with the Administration or Board Clerk since delivery of the certified mail.

No individual appeared on behalf of the family at the designated time and no Executive Session was held at this time.

The Board indicated that should any individual appear on behalf of the student during the entire pendency of the Board Meeting the Board would hold the hearing in question. Should no individual appear on behalf of the student, the Board the decision of the administrative hearing would stand due to abandonment of the appeal process.

3. ACTION, IF ANY, TO BE TAKEN SUBSEQUENT TO EXECUTIVE SESSION STUDENT HEARING.

As the Board did not go into executive session and no student hearing was held, no action was taken by the Board at this time.

4. MIDDLE SCHOOL TRIP (Explore America)

No presentation was made.

5. **STUDENT TRIP TO ITALY**

No presentation was made.

6. **REPORT OF SELECTION COMMITTEE**

Chairman Robinson-Eckert presented the Directors with information as to the activities and interviews conducted by the search committee. She asked Ms. Edginton to provide her input as to her thoughts from this process. The additional director who participated on the selection committee was absent from the meeting.

Chairman Robinson-Eckert indicated her desire to delay this decision until the next meeting, when all directors can be present and director MacConnell can provide her input from the selection committee process. She indicated that the Board is entirely stable at this time and the decision is not a critical rush.

Chairman Robinson-Eckert responded to inquiries from the Directors regarding the interview and background process and indicated the likelihood of the Committee's recommendation at the next meeting.

The Directors requested that Mr. Groshong and Ms. White address an analysis as to the possible application of Idaho Code 59-102 in relation to one of the applicants.

The Directors requested that this issue be included in the agenda for the next regular monthly meeting, as an action item, for the possible appointment of one or more new directors.

7. **DISCUSSION REGARDING NUMBER OF BOARD MEMBERS**

The Directors discussed the possibility of increasing the number of active director seats from five to six. Quorum and executive session considerations were addressed as well as corporate documentation of the school.

The Directors requested that Mr. Groshong and Ms. White address any policy or corporate documents that may need to be amended to consider a possible increase in membership via vote of the Board.

The Directors requested that this issue be included in the agenda for the next regular monthly meeting, as an action item, for the Board to consider a possible increase in active director seats to six.

D. INFORMATIONAL – BOARD STAFF DISCUSSIONS

1. HEAD OF SCHOOL REPORT

Ms. Edginton provided the Directors with her monthly report.

There remains no new information regarding the OIG audit. No final report has been sent to the school or to the SDE.

ISAT testing is under way. There has been a flow of students and parents in and out of the school's offices for testing. This is the first testing window with the 1/3rd rollout of the new Chrome Books. All appears to be working well. The Chrome Books are a bit smaller and more mobile. The school is trying to make the testing process a more comfortable experience for participants.

There are a number of upcoming events including: Administrative Professionals Day, Teacher Appreciation Day, Leadership Premium Process status which will be brought to the Board for the next meeting, the closure of the ISAT window on May 20th, Senior Final Exams, Upcoming Graduation Dates, High School Finals, the last day of school and the last day for teaching personnel.

The Directors and Ms. Edginton assured that there were Directors who would be present for speaking at each graduation ceremony.

Head of School Edginton provided the Board information regarding Olivia Thomas, a student of the school who participated in the White House Science Fair last week. Ms. Edginton provided the Directors with written information regarding this activity.

2. K12 NATIONAL WORKSHOP

Ms. Edginton provided the Directors with information regarding K12's upcoming National Workshop for Directors from various K12 affiliated charter schools throughout the country. This workshop will be held in Denver on June 16th.

Chairman Robinson-Eckert sought information as to directors who would be interested in attending.

Discussion was held as to possible quorum and posting issues, depending upon the number of directors who are interested in attending.

III. CONSENT AGENDA ITEMS:

1. Approval of Minutes from March 2016 Regular Meeting
2. Approval of March 2016 Monthly Invoices
3. Approval of K12 Invoice
4. Approval of Payment to K12
5. Approval of March 2016 Check register for Website Posting
6. Approval of March 2016 Financial Report

The Directors reviewed and conferred about the various Consent Agenda items. There were no questions or concerns about the material and information presented.

Motion was made by Director Sankovich to approve all matters in the Consent Agenda as presented.

Motion seconded by Director Tower.
Motion approved by unanimous vote.

IV. SCHEDULED FOR ACTION:

A. BUSINESS

1. POLICY READINGS

A. Policy 702.2

Leadership Policy – changes have been proposed to school policy 702.2 to be consistent with the current version of Idaho Code and Procedures Act relating to Leadership Premiums relating to consideration of a premium eligibility for special projects.

Motion was made by Director Tower to approve amendments to school policy 702.2, as presented.

Motion seconded by Director Sankovich.
Motion approved by unanimous vote.

B. Policy 706.1 (Companion 801.3)

Presented for a first reading are amendments to existing policy relating to matters associated with Workman's Compensation for school employees.

These policies will be returned to the Board for a second reading and consideration of approval.

2. OTHER BUSINESS

A. Employee Handbooks – Proposed Amendment

The school's numerous employee handbooks were put before the Board for consideration relating to amendments similar to those of policy 706.1 and 801.3 relating to employees and Workman's Compensation benefits for school employees.

B. Crisis Management Plan Revision

Proposed revisions to the school's Crisis Management Plan were presented to the Directors for consideration. These proposed modifications include such matters as formatting changes, adding a section to address blood-borne pathogens, an updated phone tree and adding threat assessment language.

Motion was made by Director Sankovich to approve amendments to the school's Crisis Management Plan, as presented.

Motion seconded by Director Tower.
Motion approved by unanimous vote.

C. SY 2016-2017 Calendar Revision

D. SY 2016-2017 School Start Schedule Revision

Ms. Edginton presented the Directors with proposed amendments to the previously approved calendar and cohort schedule. Ms. Edginton identified a number of specific issues changed in the calendar and also the changes to the cohort schedule to make the process smoother for students and teachers.

Ms. Edginton responded to questions from the Directors.

Motion was made by Director Tower to approve the proposed changes to the previously approved school calendar and school start/cohort schedule, as presented.

Motion seconded by Director Sankovich.
Motion approved by unanimous vote.

B. INSTRUCTION AND CURRICULUM

1. ACADEMIC REPORT

Ms. Edginton provided the Directors with her full report in writing as well as a written executive summary of this report.

Ms. Edginton stood for Board questions.

C. PUPIL SERVICES

1. ENROLLMENT REPORT

Head of School Edginton then presented the Directors with the current enrollment report. This information is provided to the Directors orally, for questions as well as in a detailed written format.

The report and documentation address both the current student enrollment for the 2015-2016 school year as well as numbers addressing the commencement of the open enrollment window for the 2016-2017 school year.

D. PERSONNEL

1. PERSONNEL REPORT

The report to the Directors was presented in writing addressing the details of various personnel recommendations for employment for 2016-2017 and identification of teachers who were requesting release from their contract for the 2016-2017 school year. A number of teachers have sought release for next year for personal and family reasons.

There are a number of positions for which the administrative team continues to actively recruit.

The administrative team is recommending the presented listing of teachers for contract renewal, at the contract levels identified for each employee as well as issuance of new contracts as identified.

Motion was made by Director Tower to approve the personnel report, with issuance of contracts and acceptance of resignations and requests for release from contracts, as presented by the administrative team.

Motion seconded by Director Tower.
Motion approved by unanimous vote.

V. ITEMS SCHEDULED FOR INFORMATION:

No Items were scheduled for Information.

VI. EXECUTIVE SESSION:

Executive Session was noticed in the Agenda pursuant to Section 74-206(1)(b) to consider the evaluation, dismissal, or disciplining or to hear complaints or charges brought against a public school student and to consider the evaluation, dismissal or disciplining of or to hear complaints or charges brought against a public officer, employee, staff member or agent.

Motion was made to enter into executive session pursuant to Section 74-206(1)(b) to consider the evaluation, dismissal, or disciplining or to hear complaints or charges brought against a public school student and to consider the evaluation, dismissal or disciplining of or to hear complaints or charges brought against a public officer, employee, staff member or agent.

Motion was seconded by Director Tower.

Motion failed due to failure to obtain 2/3 vote of governing board. Accordingly, no Executive Session was held.

VII. ACTION, IF ANY, TO BE TAKEN SUBSEQUENT TO EXECUTIVE SESSION

A. Board Action relating to student matter.

The Board reconfirmed that no representative of the student appeared to continue the appeal process associated with the student matter.

B. Board Action relating to personnel matter.

The Board returned to the Personnel Report Agenda Item from prior to the non-occurrence of the scheduled executive session.

Motion was made by Director Tower to approve of the mid-term contract release request from Teacher A with continuation of one additional month of compensation and benefits as per agreement reached with the school's administration in concluding the employment relationship.

Motion seconded by Director Sankovich.
Motion approved by unanimous vote.

VIII. ADJOURNMENT:

All of the Board's business being concluded, Motion was made by Director Sankovich that the meeting of the Board of Directors be adjourned.

Director Tower seconded the motion.
Motion approved by unanimous vote.

Meeting was adjourned at 9:18 p.m. (MDT)

Dated this 19th day of April, 2016.

Mike Groshong
Board Clerk

Board of Directors Meeting convened and held pursuant to appropriately provided and received electronic Notice of Annual Board Meeting with posted agenda (IDVA By-Laws, Article V, Section 1).

Meeting held at the Treasure Valley Learning Center.

Additional attendance available via telecommunications.

IDVA BOARD MEMBERS

Open Seat

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- Term through July 2017

Monica Robinson-Eckert (Interim Chairman/Vice-Chair)

- Robinmon@isu.edu
- Term through July 2016

Anne MacConnell

- anne@wisdomranch.org
- Term through July of 2017

Kimber Tower

- ClanTower@gmail.com
- Term through July of 2018

Laura Sankovich

- lsankovich@gmail.com
- Term through July 2018