

Bid Specification Sheet

Georgia Cyber Academy- Testing Digital Learning Laptops & Equipment Rental and Support

Bid # FY17-00010

January 13, 2017

Georgia Cyber Academy is seeking one supplier that can provide laptop and related equipment rental, internet equipment and connectivity as well as onsite and off-site support of all equipment. The supplier will be responsible for providing equipment rental, project management, technical support training, equipment support and set up/tear down of equipment in all locations for use with the Georgia Milestones Assessments April 24, 2017 through May 5, 2017.

All questions regarding the request for bid should be directed to Akosua Joiner, ajoiner@gacyber.org, the Issuing Representative from Georgia Cyber Academy. Questions and answers will be posted on the Georgia Cyber Academy website in the RFB/RFQ section so all interested parties can view.

General Requirements

Rental of laptops, laptop accessories, internet routers and MiFi devices for a period of 1 month.

Site Survey of testing locations to determine internet needs and provide equipment based on the determined needs.

Comprehensive Technical support to include a dedicated project manager, Tech manager, State Coordinator, Logistics coordinator, Tech supervisors, On-site technicians, On call/Emergency Tech Response and Help Desk Technicians to support this project. Task include the Monitoring of networks, Technology site visits, Troubleshooting to ensure all devices perform as required to complete testing requirements.

Bid submission Requirements

- Complete Bid package must be received by Georgia Cyber Academy at the main office located at 1745 Phoenix Blvd. Suite 100, Atlanta, GA 30349 in a sealed package no later than February 3, 2017 at 1:00pm. Faxed, emailed or other unsealed packages will not be considered.
- The Complete Bid package will include the following Documents:
 - Testing Laptops and Support Bid Worksheet
 - History and performance record for previously completed similar projects and reference contact information

- Relevant experience related to similar projects
- Insurance information. If awarded bid, Georgia Cyber Academy will need to be named as an additional insured for Liability Insurance.

Bid Evaluation Criteria

- Bids which do not contain all submission requirements will not be considered complete and will not be evaluated.
- Bids will be evaluated on a combination of cost, scope of service and experience.
- Bids will be evaluated by three groups, (1) Testing coordinator/Operations Manager, (2) Heads of School and (3) Georgia Cyber Academy Board of Directors.
- Recommendation for bid award will be in writing and will address how each vendor has met or failed to meet the evaluation criteria stated in the RFP. All areas of non-conformity with any terms, conditions, or listed specifications must be clearly stated in the evaluation.
- If no bid meets the evaluation criteria, all bids will be rejected in writing and a new RFB will be issued.

Negotiation

- Negotiation is permitted only where effective competition is not available or if written evaluations support negotiation with vendors who can be reasonably expected to meet the needs of Georgia Cyber Academy.

Monitoring

- Testing project coordinator will monitor vendor's performance and document any issues or problems which arise.
- The school has the option of terminating the contract without penalty for any reason with an advance written notice to the vendor. Number of days advance notice will be stipulated in the contract.

Exhibit A

Student and Proctor laptop requirements

Fully Supported Devices	Processor	Memory	Unused Disk Space	Screen Size	Resolution
<p>Windows Non-touch-screen devices The following touch-screen devices: Windows ASUS Transformer Flipbook TP200 Windows Acer TravelMate B117 Lenovo Yoga – Netbook/Tablet Dell Latitude – Laptop Microsoft Surface Pro – Tablet</p>	<p><u>Minimum</u> Dual-core i3 at 1.4 GHz or equivalent</p> <p><u>Recommended</u> Dual-core i5 at 2 GHz or equivalent</p>	<p><u>Minimum</u> 2 GB RAM</p> <p><u>Recommended</u> 4 GB RAM</p>	<p><u>Minimum</u> 10 GB</p> <p><u>Recommended</u> 20 GB or more</p>	<p>Non-touch-screen devices: <u>Minimum</u> 9.5"</p> <p><u>Recommended</u> 13" or larger</p> <p>Touch-screen devices:</p>	<p><u>Minimum</u> 1024 x 768</p> <p><u>Recommended</u> 1024 x 768 or higher</p>
<p>Mac (OS X and macOS) and Linux Non-touch-screen devices only</p>					
<p>Chrome OS Non-touch-screen devices The following touch-screen devices: Acer C720P Acer Chromebook R 11 C738T ASUS Chromebook Flip C100PA Chromebox Dell Chromebook 11 HP Chromebook 14 G3 Lenovo N20P</p>	<p><u>Minimum</u> 1.4 GHz or faster</p> <p><u>Recommended</u> 2 GHz or faster</p>	<p><u>Minimum</u> 2 GB RAM or more</p> <p><u>Recommended</u> 4 GB RAM or more</p>	<p>NA</p>	<p><u>Minimum</u> 10"</p>	
<p>Apple iOS iPad 2 or newer iPad Air devices iPad Pro Devices: 9.7" and 12.9" Note: iPad mini devices <u>are not</u> supported.</p>	<p>NA</p>	<p>NA</p>	<p>NA</p>	<p>9.7"</p>	
<p>Android ASUS Transformer Pad TF103CE (also known as the K010E) Dell Venue 10, model 5050 Google Pixel C</p>	<p>NA</p>	<p>NA</p>	<p>NA</p>	<p><u>Minimum</u> 10"</p>	

Software – Student and Proctor laptops

Windows	Windows 7
	Windows 8.1
	Windows 10 Version 1507
	Windows 10 Version 1511
	Windows 10 Version 1607 “Anniversary Update”
	Windows Server 2008, R2 SP1
	Windows Server 2012
	Windows Server 2012, R2
Mac (OS X and macOS)	OS x 10.9
	OS x 10.10
	OS x 10.11
	macOS Sierra
Linux	Ubuntu 12.04 LTS version, with 32- and 64-bit Gnome 3.4, Unity Shell
	Ubuntu 14.04 LTS version, with 32- and 64-bit Gnome 3.4, Unity Shell
	Ubuntu 16.04 LTS version, with 32- and 64-bit Gnome 3.4, Unity Shell
iOS	9

Additional Equipment requirements

Additional Device Specifications

Supported Accessories
<ul style="list-style-type: none">o Mouseo English language keyboard (internal and external, wired and wireless)o Touchpado Headphoneso Microphoneo Earphoneso Earbudso Stylus for touch deviceso Other input devices as supported for accommodations (determined in conjunction with each state department of education)
The input device must allow students to select and deselect; drag items; highlight text, objects, and areas; enter letters, numbers, and symbols; use the Shift, Tab, Return, Delete, and Backspace keys.
Other
Smart Board interfaces are not supported
Internet Connectivity
Minimum Devices must be able to connect to the Internet using wired or wireless networks
Recommended Devices connected via wired network
Wi-Fi Recommendations
If you plan to test using a wireless network, complete a wireless site survey to ensure that there is sufficient wireless coverage in testing areas. This survey should address coverage, and verify that students can take the test in the same area of the building at one time (device density). The survey should account for internet bandwidth and other traffic in the building at the time of testing, including LAN (wireless and wired) traffic, WAN traffic.
Power Supply
Minimum For battery devices, a fully charged battery with a two-hour life
Recommended Device connected to a plugged-in power supply
Accommodations
A TSM is required for tests with online accommodations like online audio/text to speech (TTS), which have increased TSM memory and disk space requirements (see DRC TSM Device Requirements)

Exhibit B- Locations- Currently 58 sites located throughout the state of Georgia, detailed address and location of site available upon request. Please email ajoiner@gacyber.org for detailed list of testing sites.

CITY	ZIP
Cartersville	30121
Fitzgerald	31750
Macon	31210
Macon	31210
Statesboro	30461
Saint Marys	31558
Savannah	31419

Savannah	31407
Savannah	31419
Canton	30114
Athens	30601

Morrow	30260
Riverdale	30296
Kennesaw	30144
Marietta	30060
Marietta	30066

Martinez	30907
Augusta	30909
Newnan	30265
Bainbridge	39819
Smoke Rise	30087
Lithonia	30038

Lithonia	30349
Atlanta	30345
Albany	31701
Douglasville	30135
Lithia Springs	30122

Epworth	30514
Rome	30161
Cumming	30041
Atlanta	30310

Alpharetta	30022
Lawrenceville	30043
Lilburn	30047
Buford	30519
Loganville	30052

Oakwood	30566
Waco	30182
Stockbridge	30281
Locust Grove	30248
Perry	31069

Dublin	31021
Valdosta	31601
Dahlonega	30597
Columbus	31901

Covington	30014
Dallas	30132
Jasper	30143

Eatonton	31024
Griffin	30223
Toccoa	30577
Vidalia	30474
LaGrange	30240
Waycross	31503

Sandersville	31082
Jesup	31545
Dalton	30720