

GEORGIA CYBER ACADEMY

BOARD OF DIRECTORS MEETING MINUTES

DATE: October 19, 2016

TIME: 6:15 PM-8:00 PM

LOCATION: 999 Peachtree St. NE, Atlanta, GA 30309
Conference Call: 1 (888) 824-5783 Passcode: 55777021#
<https://sas.illuminate.com/m.jnlp?password=M.B13C42A8FA554FCB761F0087965B36&sid=559>

Board Attendees: Ryan Mahoney (Board Chair), Erica Fener-Sitkoff (Board Vice Chair), Angela Lassetter, Charlie Harper, Ben Brumfield, and Jemelleh Coes

Other attendees: Matt Arkin (Head of School), Veronica Clemons (Deputy Head of School) Staci Kimmons (Academic Administrator), Keisha Simmons (Board Liaison), Alexa Ross (Board Attorney), Andre Hopewell (Finance Manager), Karen Ghidotti (Senior Vice President K12 Schools), Mary Gifford (Senior Vice President K12 Schools), Rosie Lowndes, Mike Hassinger, and Rob Fortson

Absences: Christy Thomas, Dr. Christine Ries, and Jeff Gates

1. Call to order 6:20pm

Approval of minutes for September 29, 2016 postponed to November 17, 2016 to allow for important revisions

2. Board Committee Reports:

Governance

- Board Policies and Bylaws still under review
- Website policy- policy is still going through revisions by committee and school staff
- Enrollment policy- a draft of the policy has been presented to the Academic Committee and is now under review.
- Mission/Vision policy- a draft of this policy was presented to school staff to make revisions, those revisions will be presented to the Governance Committee during the November meeting.

- A dashboard that will be used to monitor school progress in meeting the Operational portion of the State Charter School Commissions Performance Framework was presented to school staff. School staff will use the dashboard to present data to the committee starting at the November meeting.
- Balance Budget Credit discussion has occurred with K12 staff and possible changes will be presented to the full board during the November meeting.

Finance

- Monthly Financial review was done by Andre Hopewell (Finance Manager)
- Status update on Audit- an attempt was made to reach Doug Erwin, accountant conducting audit, but no response was received.

Communications

- Mike Hassinger (Public Relations Representative) updated board on making contact with local news outlets that can tell success stories of Georgia Cyber Academy
- Mike Hassinger gave update on making contact with most board members to interview so that updates to Bio information can be completed.

Academic Oversight

- Academic Dashboard- this dashboard will be used to monitor Georgia Cyber Academy's progress on meeting standards on the State Charter School Commission's Academic Performance Frameworks. School staff presented examples of data that can be used to monitor school process. A live version of the dashboard will be presented at the next committee meeting.
- Academic Plan- a deep dive of information covered in the academic plan will be presented to committee members.

3. Action Items – No Items for Vote

4. Board Items / Discussion

- Mary Gifford, Senior Vice President for K12 Schools, attended the meeting to give an overview of the NACSA Conference

5. Miscellaneous Administrative Items

- Next Board Meeting will occur on 11/17/2016 12:00pm-2:00pm

6. Adjournment

	Motion	Second	Vote
Adjourn at 8:10pm	Erica Fener-Sitkoff	Angela Lassetter	Unanimous approval

AGENDA

- Call to Order 6:00pm
- Review and Approve Previous Minutes
- Head of School Report
- Committee Reports (Including Items for Information)
 - Governance
 - Finance
 - Monthly Finance Review
 - Communications
 - Academic Oversight
 - Academic Dashboard Proposal Review
- Board Development
 - Discussion of Board Priorities and Requests
- Other Board Discussion
- Public Comment (if time allows)
- Confirm next Meeting Date/Time/Board Development Topic
- Adjourn