

Georgia Cyber Academy
Board of Directors Meeting Minutes

Date: July 26, 2017

Time: Noon-2 pm

Location: 999 Peachtree Street, NE, Suite 1120, Atlanta, GA 30309
Conference Call: 1.888.824.5783 Passcode: 92628260

Board Attendees: Ryan Mahoney (Board Chair), Erica Fener-Sitkoff (Vice Chair), Angela Lassetter, Ben Brumfield, and Charlie Harper

Staff Attendees: Veronica Clemons (Interim Head of School), Staci Kimmons (District Academic Administrator), Andre Hopewell (Finance Manager), Aundrea Muth (High School Principal), and Maria Waters (Elementary School Principal)

Other Attendees: Alexa Ross (Board Attorney), Karen Ghidotti (K12 Inc. Southern Region Vice President), Rob Fortson (K12) and Dave Edwards (Ignite)

Summary of Actions:

	Motion	Second	Vote
Approval of June Board Minutes	Ryan Mahoney	Angela Lassetter	Unanimous Approval
Motion to approve the OJS for the Executive Director Position	Angela Lassetter	Charlie Harper	Unanimous Approval
Ajourned at 1:02 pm			

1. Board Meeting Call to Order at 12:17 pm

2. Head of School Report

- Veronica Clemons, Interim Head of School, reported on the following items:
 - HR Announcements
 - Middle School is fully staffed. The eleven teachers approved by the board have been hired and/or requests for hire have been sent.
 - At present, we have vacancies as follows:
 - Head of School
 - School Accountability Manager (formerly Special Programs Manager)
 - Advanced Learner Program (ALP) Coordinator
 - State Testing Coordinator
 - Receptionist/ Assistant Office Manager
 - School Psychologist
 - 2nd Grade Teacher
 - Lead High School Teacher
 - High School English Language Arts Teacher
 - High School Science Teacher

3. Georgia Milestones Assessment Performance Review

- Began analysis of Elementary School Mathematics scores and discussed the need for additional RtI, 504, and Family Academic Support.

4. Discussion of New Executive Director (ED) Position

- This position will replace what was previously referred to as the Board Liaison, reflecting a change of title and duties.
- The board is addressing various models for ED roles and responsibilities
- Discussion of prospective duties/ responsibilities:
 - Working closely with the Head of School.
 - Reporting directly to the board (not a GCA/ K12 Inc. employee)
 - Providing board representation at the school.
 - Providing administrative support including, but not limited to: publishing notices for the meetings, taking minutes at board meetings and distributing/ publishing meeting minutes.

- A recommendation was made that this position be kept separate from the GCA Accountability Manager role.
- Karen Ghidotti would get the ED position posted on various websites both internal and external; K12 would forward resumes to Board Chair after screening of initial criteria.
- This position will potentially require a budget amendment.

5. Budget FY18 to be addressed for vote in August Board meeting

** No quorum at 1 pm and meeting was adjourned.*

Next Board Meeting: August 16, 2017

***To request July 2017 board packet items please email Veronica Clemons, Interim Head of School, vgclemons@k12.com :**

Board Packet Documents for July 2017:

- July Board Agenda
- June Board Minutes
- Monthly Financial report
- Academic Dashboard
- Governance Operational Dashboard
- FAST Board Report
- Operations Board Report
- Special Education Board Report