

Colorado Preparatory Academy
School Accountability Meeting Minutes
Tuesday, October 18, 2016

In attendance: Kathleen Kearney (Moderator), Sheila Stevens (Moderator), Nicole Tiley (Moderator), Kathryn Piotrowski (Participant) Peg Berning (Participant), Emerald Zeitz (Participant), Stacy Armatas (Participant), Jason Berning (Participant), Ashlynn Oppenheimer (Participant), Carol Clemetson (Participant), Jen Amy (Participant), Heidi Nufer (Participant), Kathy Holden (Participant)

Meeting opened at 10:05 a.m..

Procedures were reviewed and the meeting opened.

Officer Elections (approved at 10:39a.m. upon the motion of Kathleen Kearney and seconds by several SAC attendees)

Chair: Peg Berning

Vice-Chair: Emerald Zeitz

Secretary: Kathy Holden

DAC liasons: Peg Berning and Emerald Zeitz

Teacher Representative: Stacy Armatas

Student Representative: Jason Berning

Student Government Representative: Ashlynn Oppenheimer

Members: Carol Clemetson, Heidi Nufer

SAC Meeting Dates:

All meeting will be on Tuesdays from 10-11 a.m.

October 18, 2016

December 6, 2016

February 21, 2017

April 18, 2017

SAC Strategic Plan – reviewed

- Assist with the UIP
- Monthly review of student academic data and make recommendations based on data
- SAC section for monthly newsletter
 - o Sheila Stevens asked that any information to be included in the Wolf Tracks newsletter for high school needs to be submitted by the Thursday prior to publication. There was also discussion about including SAC information in the newsletter twice each month.
- Assist school personnel to create parents' engagement with teachers
- Student engagement/FAST input
- Financial recommendations geared toward engaging students (FAST team, etc.)
- Parent Satisfaction Survey

Discussion Questions – raised by SAC members prior to today's meeting

- A request that phone numbers for teachers and school staff be made available. Kathleen Kearney will create a complete list. Both principals will include work phone numbers, emails and roles for direct teaching staff in their Wolf Tracks.

- Concerning an idea for fundraising: CPA participation in the King Soopers and/or Safeway reloadable card program. This idea was received and will be referred to Julie Casten and Teresa Henderson for further investigation and possible implementation.
- Regarding the current number of students at CPA and whether there has been a significant increase: K-5 has 572 students, which is about the same as last year; 6-8 has 474 students, which is a slight increase from last year; the High School has 328 students, which is about the same as last year.

Public Discussion (10:52 a.m.)

Peg Berning raised a question about the Beginning of the Year (BOY) and Quick Check testing. Should teachers include BOY testing in the students' grades? Some teachers are doing this, while others are giving students full credit for participation in BOY and Quick Check testing.

Peg Berning also raised a question about whether the expectation for middle school Science course work has changed. Currently, middle school students have five assignments per week in Science, which is more than is indicated in the middle school handbook. Kathleen Kearney will look into this.

Emerald Zeitz asked about the fact that there is no teacher for middle school Spanish. This is a problem when a student wants or needs to retake an assessment, or just has a question. Is there something that CPA in conjunction with K12 and or Middlebury can do to assist middle school Spanish students? Sheila Stevens recommended talking with the MS Principal, Mrs. Kearney.

Meeting Adjourned at 10:58 a.m.