New K12 Online High School
FEATURE HIGHLIGHTS FOR LEARNING COACHES

School Home Page

1. **My Home** takes you to your school home page.
2. **Name** navigates to your profile, notifications, and account settings. Be sure to set your time zone.
3. **Today’s Class Connect** provides access to any live sessions you’ve been invited to.
4. **My Plan** shows school-wide events.
5. **My Students** allows you to see how your student is doing in courses, gives access to detailed progress info, and lets you switch to your student’s view.
6. **K-Mail** provides access to K-Mail and notifies you about unread messages.
7. **Quick Links** provides commonly used links and resources.
8. **School News** shows announcements from your school and K12.
9. **Related Resources** provides less frequently used links and resources.

Viewing Student Progress

1. **Select a Course** on the left side of the screen to view progress for that course.
2. **Choose a Category** to view additional detail. Options include:
   - Summary
   - Grades
   - Content
   - Discussions
   - Dropbox
   - Quizzes
   - Checklist
   - Surveys
   - Login History
3. **Click on Gray Status Bars** to expand and view additional details.